

## **General Information And Rules & Regulations**

1. All Hands on Training certificate courses / Refresher courses / CME programmes are strictly for Qualified Doctors.
2. The candidates are eligible to do one or maximum 3 programmes at a time.
3. The candidates can complete any programmes before 3 Months (or after 15 days from date of Admission).
4. The fees once paid in any case will not be refundable or not adjustable. However, if application is rejected by Institute, the total Fees will be refunded.
5. All correspondence should be through Regd. Post / Speed Post / Courier only. The Fees should be sent by Cash deposit / ONLINE / UPI / Cheque / Bank Draft [ask for account details].
6. The INSTITUTE has reserve the right to accept or reject any application for any programme without assigning any reason.
7. The INSTITUTE has right to change or modify the rules & regulation without any prior intimation to students.
8. All Legal Litigations relating to INSTITUTE are subject to the Jurisdiction of Mumbai City only.
9. The Certificate awarded by INSTITUTE do not come under the purview of AICTE, UGC, AIU , MCI, CCIM, CCH , MUHS , NCISM, NCH , NMC and any State Government in India.
10. Use of Certificate awarded by INSTITUTE is subject to Central / State Laws.
11. The basic aim behind the Hands on Training certificate courses / Refresher Course / CME programmes are to update the knowledge of General Medical Practitioners.
12. Institute will not be responsible for recurring employment / service or registration in the employment Exchange / State Medical Council in any State in India on basis of CME Programme.

13. Institute do not give any guarantee of employment in Government or Private sector in any part of the country on basis of CME Programme. 10 % Concession may be allowed in Institutes programme Fees for eligible candidate.
14. The candidates must submit Examination assignment within prescribed time.
15. Examination assignment (Answer Paper) destroys by Institute after 9 months from date of submission of Examination assignment.
16. Institute is not responsible for loss of documents in postal / Courier transmit (Ordinary or Regd.) Send by candidates.
17. Institute will take responsibility for loss of any documents in Postal / Courier transmits, if documents send by Institute to Candidates.
18. For Verification of documents of any candidate may be issued / done on written request with Fees. (Reference No. must be provided or Xerox copy of Certificate must be enclosed with covering letter.)

Verification of documents Fees: 900/- per document

**Note: for all applicants**

- Please send Application Form duly filled with necessary documents through Registered Post / Speed Post / Courier OR online / EMAIL / whatsapp.
- Application form may be submitted personally.
- Online Application Form also accepted. [Print application Form and filled it. Scan it and send it]
- Application form duly filled with necessary documents [scanned copy] may be send by online through email / whatsapp.